Ready e-Business Solutions
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Interface Ltd., an experienced hi-tech Russian company, offers you a number of scientific and e-commerce solutions. We can modify and customize all these solutions to better suit your e-business needs.

INTERFACE
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PayDox

Internet-Based Corporate Document Management System

PayDox document management system is a next-generation corporate system. Its corporate functionality (balance calculation for payment documents, reporting, and accounting) exceeds that of ordinary document management systems, and its operation and maintenance are much easier than those of ordinary management systems.

The system was designed to work with payment documents, namely, to control payment documents; to make reports for contract payment balances; and to create reports for enterprise payment balances, payment control, and debt and arrears reports. The system administrators and advanced users can form new types of documents and reports by themselves.

System functions

1. Modern architecture

- Three-level arrangement - client, application server, Database server.
- Central enterprise Database containing the whole corporate information.
- Separation of an accounting and management documents.
- Possibility to create any new type of documents.
- Automatic preparation of MS Word / MS Excel outgoing documents.
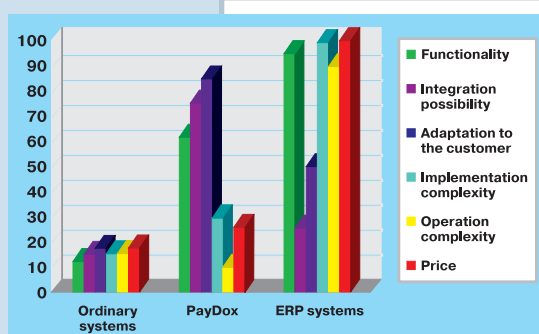- Reports created by users.

2. Control tools

- Task control.
- Contract control.
- Payment document control.
- Goods movement and warehouse accounting.
- Control of employee operation with documents.
- Document access control.

3. Monitoring the movement of goods and materials

- Creation of records of the movement of accountability units.
- Specifications for the goods compositions.
- Product mix handbooks.
- Fast information search in the handbooks for data written in document cards.
- Real-time reports for the movement of goods and materials and real-time in-stock balance for distributed stocks.

Comparison of PayDox with ordinary DMS and large corporate ERP systems

Chart legend:
- Functionality
- Integration possibility
- Adaptation to the customer
- Implementation complexity
- Operation complexity
- Price

Categories: Ordinary systems, PayDox, ERP systems

Paydox: much cheaper than ERP, much better than ordinary DMS

- **Secure.** Paydox is completely based on the Internet technologies and information security means that are used by international financial institutes to ensure the safety of financial transactions.

- **Unifies all offices.** Can be used via both a local corporate network closed from an external access and the Internet.

- **Integrated with MS Office.** The data from document forms are on-the-fly inserted in MS Word or MS Excel documents loaded by the user from a web-server.

- **Easy in use.** User operates with conventional MS Word and MS Excel files added to the system by him/her (or a system administrator) and changed by him/her if necessary (e.g., according to changed tax report requirements), and the system inserts actual data into the documents during loading these documents.

- **Maximum flexibility and functionality.** Documents can be received as conventional MS Word or MS Excel editable files and the data in the documents are stocked in the system database to be used in control and accounting functions. References to documents related to the user go through e-mail notifications, and each user can have a list of e-mails with active references to required documents on his/her computer. The user only clicks an e-mail to have a required document ready. The documents are held in the server rather than in user's computers, which significantly increases the security. Documents required for work can be downloaded from the system to a user's computer.

- **Easy access.** No need in special software to be installed on a user's computer: users work with the system through an ordinary Internet browser.

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4. Payment records

- Payment document control and accounting.
- Reports for contract balance of payments.
- Reports for enterprise balance of payments.
- Handbook of the types of financial operations.
- Fast search of payment documents and information inside them.

5. Handbooks and databases

- User handbooks.
- Department handbooks.
- Position handbooks.
- Handbook of document types and document specifications.
- Operation handbook that allows adjusting the system to financial, payment, or accounting operations used at an enterprise.
- Accountability unit database that allows controlling the whole bill of accountability units.
- Counteragent handbook containing information about business partners of an enterprise.

6. Security

- Protection of data transferred via a corporate network by the means of strong cryptography used by financial institutes for financial transactions.
- User document access separation by confidentiality, department, action, accounting or management documents.
- Setting up an automatically controllable user access period.
- Storage of all electronic documents in the database rather than in a user computer.

7. Capacity

- The system was developed using the latest development tools for Internet applications: one installation can serve a few thousands of users.
- The system is scalable: the capacity can be enhanced by only increasing the power of computer equipment for the system web-server and database.

8. Operation and maintenance

- Operation and maintenance simplicity: the system is only installed on a server and should not be installed on user computers.

- Users work with the system through an ordinary Internet browser and receive completely prepared MS Word documents from the system.
- End users or branch employees can work with the system through both the Internet and a direct modem connection to a corporate server in case of high security requirements.

9. Simplicity for users

- Easy training: PayDox uses an MS Internet Explorer well known to all users and MS Word as a client software.
- To use PayDox end user can be trained in one hour.
- The system can be adapted to provide user access via WAP protocol.
- The system functions can be modularized for a certain user.

10. Integration with existing corporate applications

- The system open architecture allows it to be adapted to virtually any customer requirements.
- The use of standard tools of connection to databases allows to integrate the system with database-based corporate systems already operating in the enterprise.
- The use of standard tools of working with a web-server and e-mail allows to integrate the system with an enterprise corporate web-server and e-mail.

11. Service for affiliates, representative offices, and business partners

- One system installation allows servicing an infinite number of remote distributed affiliates and representative offices.
- One system installation can serve for an infinite number of legal entities (companies joined by a common business).
- One system installation allows communication with different languages such as Swedish, German, English etc.

PayDox Document Management systems was developed by Paybot LLC in cooperation with Interface Ltd. Specialists of Interface Ltd. can adapt, localize and customize PayDox to better suit your e-business needs.

One system for all employees, branches and business-partners